

TEACHER & EDUCATOR EXPENSES



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Client Name: _____

Tax Year: _____

This worksheet is for Teachers, Instructors, Counselors, Principals and Aides who work in a **K-12 school** and work at least **900 hours** in a school year (about 22 40-hour weeks).

CLASSROOM EXPENSES

Arts & Crafts	
Audio/Visual Aids	
Books	
Movies/Rentals	
Prizes/Rewards	
Party Supplies	

Attendance/Grade Books	
Room Decorations	
Printing/Copying	
Photo Printing	

CLASSROOM EQUIPMENT PURCHASED (100% SCHOOL USE)

Description (include make/model)	New/ Used	Cost	Purchase Date	Date Install/Deliver
		\$		
		\$		
		\$		
		\$		

OTHER EXPENSES

PROFESSIONAL

Union Dues (<i>exclude PAC, VOTE-COPE</i>)	
Professional Organizations	
Licenses/Certificates	
Journals (<i>not general periodicals</i>)	

Liability Insurance	
Legal Services	
Job Search Expenses	

OFFICE EXPENSES

Computer Supplies (<i>consumables</i>)	
Office Supplies (<i>consumables</i>)	
Postage	

Equipment/Tools (<i>less than \$100 ea</i>)	

CONTINUING EDUCATION

Classes/Training	
Seminars/Conferences	

Tuition/Required Books	

OTHER

If applicable, also complete the "Vehicle, Meal, Travel & Entertainment" worksheet.